

CIVIL SERVICE BOARD MINUTES

NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on November 5, 2024, via Microsoft Teams and at the Seminole County Sheriff's Office. The Board Members present were Chairperson Ben Newman (in person), Lt. Matt Hardesty (in person), James Dicks (in person) and Deputy Burke (in person). Human Resources Manager Mark Rehder (in person), Human Resources Coordinator Antonella Nobrega (in person), and Sr Human Resources Analyst Shelley Curenton (in person) were also present.

The meeting started with a call to order at approximately 4:01 pm with roll call.

The minutes for the previous meeting, held on August 6, 2024, were reviewed. Lt. Hardesty made a motion for approval of the minutes. Deputy Burke seconded the motion. The minutes were unanimously approved.

The Sheriff's Annual Certification Statement and items had been sent out via email on October 18, 2024, to each Board Member. This fulfilled the requirement that the Board be presented this by October 30th. Lt. Hardesty made a motion to accept the Sheriff's Annual Certification Statement. Deputy Burke seconded the motion. The Sheriff's Annual Certification Statement was unanimously accepted.

The Communications Eligibility List was reviewed. Mr. Dicks made a motion for approval of the Communications Eligibility List. Lt. Hardesty seconded the motion. The Communications Eligibility List was unanimously approved.

The Sworn and Certified Eligibility List was reviewed. Deputy Burke made a motion for approval of the eligibility list. Mr. Dicks seconded the motion. The Sworn and Certified Eligibility List was unanimously approved.

Human Resources proposed that the monthly meeting schedule be changed to quarterly. Meetings can also be scheduled in between if needed. Lt. Hardesty made a motion for approval of the schedule change. Mr. Dicks seconded the motion. The meeting schedule change proposal was unanimously approved.

The next meeting is scheduled for January 7, 2025.

The meeting was adjourned at approximately 4:21 pm.

The minutes were prepared by Shelley Curenton and approved by the Board Secretary, Deputy Burke.